

Selection Procedure for Consultants with Continuing Contracts

Division:	<u>Utilities</u>
Project Manager:	<u>Charles Nichols, Asset Manager</u>
Division Director:	<u>Tamara Richardson, PE</u>
Scope:	<u>Key Performance Indicators, Benchmarking Updates, and Change Management</u>
CSA/CPO	<u>CSA 2024-006-03</u>
Date Analysis Performed	<u>November 19, 2024</u>

Step 1:

Review list for appropriate Expertise, Experience, and Personnel (List all consultants awarded a master agreement under the RFP)

Consultant	Expertise	Experience	Personnel	Local (Y/N)	Elevated for Consideration (Y/N)
AtkinsRéalis USA, Inc.	Y	Y	Y	N	Y
Black & Veatch Corp	Y	Y	Y	N	Y
Carollo Engineers, Inc.	Y	Y	Y	N	Y
CHA Consulting, Inc. (FKA Reiss Engineering, Inc.)	Y	Y	Y	Y	Y
Chastain-Skillman, Inc.	Y	Y	Y	Y	Y
CivilSurv Design Group Inc.	Y	Y	Y	Y	Y
Dewberry Engineers, Inc.	Y	Y	Y	Y	Y
Half Associates, Inc.	Y	Y	Y	N	Y
Hazen and Sawyer, P.C.	Y	Y	Y	N	Y
Jones Edmunds & Assoc.	Y	Y	Y	Y	Y
Kennedy/Jenks Consultants, Inc.	Y	Y	Y	N	Y
Pennoni & Associates, Inc.	Y	Y	Y	Y	Y
Rummel, Klepper, and Kahl, LLP	Y	Y	Y	Y	Y
Tetra Tech, Inc.	Y	Y	Y	N	Y
Wright-Pierce, Inc.	Y	Y	Y	Y	Y

State justification for each firm not elevated and why:

N/A

Step 2:

Past performance on similar projects satisfactory (List all consultants elevated from Step 1)

Consultant	Has past performance been satisfactory (Y/N)	Elevated for Consideration (Y/N)
Black & Veatch Corp	Y	Y
AtkinsRéalis USA, Inc.	Y	Y
Black & Veatch Corp	Y	Y
Carollo Engineers, Inc.	Y	Y
CHA Consulting, Inc. (FKA Reiss Engineering, Inc.)	Y	Y
Chastain-Skillman, Inc.	Y	Y
CivilSurv Design Group Inc.	Y	Y
Dewberry Engineers, Inc.	Y	Y
Half Associates, Inc.	Y	Y
Hazen and Sawyer, P.C.	Y	Y
Jones Edmunds & Assoc.	Y	Y
Kennedy/Jenks Consultants, Inc.	Y	Y
Pennoni & Associates, Inc.	Y	Y
Rummel, Klepper, and Kahl, LLP	Y	Y
Tetra Tech, Inc.	Y	Y
Wright-Pierce, Inc.	Y	Y

State justification for each firm not elevated and why:

NA.

Step 3:

Total amount of money the County has contracted with each Consultant elevated to Step 2 during the last 24 months.

Consultant	Contracted Amount	Elevated (Y/N)
Black & Veatch Corp	\$ 797,593	Y
Kennedy/Jenks Consultants, Inc.	\$ 485,710	N
Dewberry Engineers, Inc.	\$ 98,000	N
Jones Edmunds & Assoc.	\$ 59,788	N
Wright-Pierce, Inc.	\$ 57,898	N
CHA Consulting, Inc. (FKA Reiss Engineering, Inc.)	\$ 49,968	N
CivilSurv Design Group Inc.	\$ 48,950	N
AtkinsRéalis USA, Inc.	\$ 30,671	N
Chastain-Skillman, Inc.	\$ 29,152	N
Half Associates, Inc.	\$ 4,094	N
Carollo Engineers, Inc.	\$ -	N
Hazen and Sawyer, P.C.	\$ -	N
Pennoni & Associates, Inc.	\$ -	N
Rummel, Klepper, and Kahl, LLP	\$ -	N
Tetra Tech, Inc.	\$ -	N

Step 4:

State justification, if the chosen consultant does not have the least amount of contract obligation.

Black and Veatch has completed a Benchmarking study, developed multiple KPIs and SOPs, supported Power BI training, and developed tools and dashboards for same during previous professional service tasks. Selection of Black and Veatch for these services is in the best interest of the County and will save the county the most time and budget while ensuring quality and reliable deliverables.

Previous work done under master agreement 18-666 which has expired.

Step 5:

Based on the procedures and step analysis above, Black and Veatch Corp is selected.