



## Polk County Board of County Commissioners

### Meeting Agenda - Final-revised

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#### March 19, 2024 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than 48 hours prior to the proceeding. Their office is located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090 or TTY (863) 534-7777. If hearing impaired dial 7-1-1 for Florida Relay services or call (800) 955-8771 (TTY); dial (800) 955-1339 if you are using a computer.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

#### **CALL TO ORDER - 9:00 a.m. (BILL BRASWELL, CHAIR)**

#### **INVOCATION**

Murphy Hanley, Polk County Fire Rescue Chaplain

#### **PLEDGE OF ALLEGIANCE (BILL BRASWELL, CHAIR)**

#### **A. PRESENTATIONS and RECOGNITIONS**

A.1. Employee Recognition

#### **B. CEREMONIAL PROCLAMATIONS**

#### **C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD**

C.1. Phillip Amerson to discuss speed humps for Lamplight Lane & Twilight Lane in Winter Haven.

C.2. Comments.

#### **D. APPROVE CONSENT AGENDA**

D.1. Approve Consent Agenda.

#### **E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)**

E.1. Disbursements.

E.2. Minutes of Regular Board meeting held on March 5, 2024

**F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY**

**G. COUNTY ATTORNEY (RANDY MINK)**

**H. COUNTY MANAGER (BILL BEASLEY)**

- H.1. Approve the contract with Lakeland Regional Health Systems, Inc. and Lakeland Regional Medical Center, Inc. d/b/a Lakeland Regional Health (LRH) for specialty care services to non-Polk HealthCare Plan (PHP) members and navigation services. (Total amount not to exceed \$2,400,000 annually)
- H.2. Approve the contract with Lakeland Regional Medical Center, Inc. (LRMC) for the proposed renovations to expand clinical space at their Morrell Internal Medicine (MIM) clinic in Lakeland. (Total amount not to exceed \$1,500,000)
- H.3. Approve a Marketing Partnership Agreement with the Detroit Tigers to extend the Tigers Spring Training agreement to continue training in Polk County for an additional seven years. (\$1,960,000 expense from the Tourist Development Tax fund over a period of 7 years)
- H.4. Approve construction contract with Kamminga & Roodvoets, Inc. for the East Main at Combee Road intersection project (\$787,497.90 one-time expense)
- H.5. Approve Consultant Services Authorization (CSA) No. 22-087-02 with HDR Engineering Inc., (Consultant) for engineering services for the design of improvements on the Country Club Road at Buckeye Loop Road Intersection Improvements Project. (\$378,645.01 one-time expense)
- H.6. Approve Land Purchase Agreement between Alcoma Properties, LTD and Polk County for the purchase of property in conjunction with Masterpiece Road at Timberlane Road intersection improvements along with a CIP amendment and budget transfer. (\$525,000 one-time expense)
- H.7. Approve Land Purchase Agreement between Clint Payne and Tanya Payne and Polk County in conjunction with the Upper Kissimmee Watershed Water Quality Improvements/Lake Marion Scrub Project. (\$225,000 one-time expense)

**I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)**

- I.1. Commissioner Lindsey Comments.

**J. COMMISSIONER DISTRICT 2 (RICK WILSON)**

- J.1. Commissioner Wilson Comments.

**K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)**

K.1. Appoint Marian Ryan as a member of the Conservation Land Acquisition Selection Advisory Committee (CLASAC) for the remainder of the four-year term ending April 30, 2027.

K.2. Commissioner Santiago Comments.

**L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)**

L.1. Commissioner Combee Comments.

**M. COMMISSIONER DISTRICT 3 (BILL BRASWELL, CHAIR)**

M.1. Chair Braswell Comments.

**N. LAY BOARD APPOINTMENTS**

N.1. Reappoint JaQuis McCullough to Housing and Neighborhood Development's Affordable Housing Advisory Committee (AHAC) beginning retroactively January 1, 2024, and ending December 31, 2026.

N.2. Reappoint Nicole Redmond to Housing and Neighborhood Development's Affordable Housing Advisory Committee (AHAC) beginning retroactively January 1, 2024, and ending December 31, 2026.

N.3. Reappoint Mark Piburn to Housing and Neighborhood Development's Affordable Housing Advisory Committee (AHAC) beginning retroactively January 1, 2024, and ending December 31, 2026.

N.4. Reappoint Tom Wodrich to Housing and Neighborhood Development's Affordable Housing Advisory Committee (AHAC) beginning retroactively January 1, 2024, and ending December 31, 2026.

**O. EXPEDITED HEARINGS PURSUANT TO RESOLUTION NO. 2022-089**

\* County Attorney opening comments

O.1. Public Hearing (LDCPAS-2023-11 Providence N-27 CAC) (Adoption Hearing) to consider the Future Land Use Map change from Preservation-X (PRES-X) to Community Activity Center-X (CAC-X). (No Fiscal Impact)

O.2. Public Hearing (LDDRI 2023-1 Providence N-27 CAC) (Adoption Hearing) to consider an amendment to the Providence Development of Regional Impact (DRI) for the 1) expansion of the N-27 commercial area (related to LDCPAS-2023-11), 2) summarization of the residential and commercial unit counts within the Neighborhoods, and 3) extend the buildout dates of Phase I and Phase II. (No Fiscal Impact)

- O.3. Public Hearing (LDCPAS-2023-21 Rifle Range HIC) (Adoption Hearing) to consider the Future Land Use Map change from Agricultural/Rural Residential-X (A/RR-X) in the Rural Development Area (RDA) to High Impact Commercial-X (HIC-X) in the Suburban Development Area (SDA). (No Fiscal Impact)
- O.4. Public Hearing (LDCPAS-2023-31 Fox Lake Drive CPA) (Adoption Hearing) to consider a Future Land Use designation change from Linear Commercial Corridor (LCC) to Residential Medium (RM) in the Transit Supportive Development Area (TSDA).
- O.5. Public Hearing (LDCPAS-2023-28 Lake Marion ROS) (Adoption Hearing) to consider the Future Land Use Map change from Poinciana Pre-Development of Regional Impact (PRE-DRI#1) to Recreation Open Space (ROS). (No Fiscal Impact)
- O.6. Public Hearing (LDCCD-2023-14 Drane Field/Hamilton Road Subdistrict) (Adoption Public Hearing) to consider the adoption of a Sub-District Change from Business Park Center-1 (BPC-1) to Business Park Center-2 (BPC-2) on 29+/- acres in the Urban Growth Area (UGA)
- O.7. Public Hearing (LDCT-2023-19 Housing LDC Text Amendment) (Adoption Hearing) to consider the adoption of a County-initiated request to alleviate certain administrative burdens on citizens to develop and use individual lots, reduce the levels of review for certain uses, and provide clarity for citizens and staff when applying existing conditional use standards. (No Fiscal Impact).
- O.8. Public Hearing (LDCT-2023-20 Mining Inspection Text Amendment) (Adoption Hearing) to consider the adoption of a Text Amendment to change the responsibility of performing annual mining inspections from Codes Enforcement to Land Development. (No Fiscal Impact)

**P. PUBLIC HEARINGS**

- P.1. Public Hearing (LDCCD-2023-10 Lunn Road Subdistrict) (Adoption Hearing) to consider the adoption of a Sub-District Change from Residential Low-1 (RL-1) to Residential Low-3 (RL-3) on 2.71+/- acres in the Transit Supportive Development Area (TSDA).
- P.2. Public Hearing to consider the adoption of a Joint Planning Area and Interlocal Agreement - Amendment #3 between the City of Auburndale and Polk County

**Q. WORK SESSION ITEMS**

**R. CONSENT AGENDA ITEMS**

- R. COMMISSIONER DISTRICT 1
- R. COMMISSIONER DISTRICT 2

- R. COMMISSIONER DISTRICT 3
- R. COMMISSIONER DISTRICT 4
- R. COMMISSIONER DISTRICT 5
- R. COUNTY COMPTROLLER
- R.1. Removal of equipment from inventory as listed on Blanket Removal Form 2190.
- R. COUNTY MANAGER
- R. ECONOMIC DEVELOPMENT
- R. TOURISM/SPORTS MARKETING
- R. OFFICE OF PLANNING & DEVELOPMENT
- R.2. SET HEARING (LDCDD-2024-1 / Grenelefe CDD) to consider the adoption of an applicant-initiated ordinance to establish a new Community Development District (CDD) the unincorporated area of the county. Suggested hearing date is April 2, 2024, at 9:30 a.m. (No fiscal impact)
- R.3. SET HEARING (LDCT-2024-2 Townhome Amendment) to consider the adoption of a County-initiated request to clarify the approval process and development standards for multi-family townhome developments. The suggested hearing dates are for the first reading on April 2, 2024, at 9:30 a.m. and the second reading on April 16, 2024, at 9:30 a.m.
- R.4. Accept Performance Surety in the amount of \$2,785,273.37 in the form of Performance Bond No. 41K236939 Millstone. (No fiscal impact)
- R.5. Approve the release of a warranty and surety in the amount of \$108,985.72 in the form of Maintenance Bond No. LICX1203236 Madison Place Townhomes Phase 2 Paving. (No fiscal impact)
- R.6. Accept TLE Daycare Center potable water, wastewater and reclaim water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)
- R.7. Adler Estates Plat for Conditional Approval. (No fiscal impact)
- R. BUILDING
- R. DEPUTY COUNTY MANAGER
- R. BUDGET & MANAGEMENT SERVICES

- R.8. Request Board approve Federally Funded Subaward and Grant Agreement for DR-4734 Hurricane Idalia with the State of Florida, Florida Division of Emergency Management, and designate staff to execute actions within the agreement. (Estimated federal and state one-time revenue of \$200,000)
- R.9. Approve an Amended American Rescue Plan Fund Agreement with Polk County School Readiness Coalition, Inc. (no fiscal impact)
- R. PROCUREMENT
- R. COMMUNICATIONS
- R. COOPERATIVE EXTENSION SERVICES
- R. HEALTH & HUMAN SERVICES
- R.10. Approve Modification No. 1 of State Housing Initiatives Partnership (SHIP) Rehabilitation program Homeowner Assistance Agreement and Grant Agreement for the property located in Frostproof, FL for Case# RC22-SHIP-015. (\$1,216.80 one-time expense).
- R. EQUITY & HUMAN RESOURCES
- R. INFORMATION TECHNOLOGY
- R.11. Change orders with Five9, Inc. to add resource licenses to cloud contact center (One-time cost \$17,200, recurring annual cost \$124,512)
- R. CODE ENFORCEMENT
- R. COURT SERVICES
- R. RISK MANAGEMENT
- R.12. Polk County Annual Property Renewal (Annual Premium of \$2,421,024)
- R.13. Consider approval of the proposed settlement in the matter of Steve Donatelli v. Polk County Board of County Commissioners (\$200,000.00 one-time expense).
- R.14. Consider approval of the proposed settlement in the matter of Milagros Williamson v. Polk County Sheriff's Office (\$60,000.00 one-time expense).
- R. INDIGENT HEALTH CARE
- R.15. Approve Polk HealthCare Plan Medical Services Agreement with Allegiant Health & Associates, LLC for primary care services. (Transfer of existing appropriations to medical provider).

- R.16. Approve Polk HealthCare Plan Medical Services Agreement with Lakeland Regional Health Systems, Inc. and Lakeland Regional Medical Center, Inc. d/b/a Lakeland Regional Health (Lakeland Regional Health) for specialty care services. (Transfer of existing appropriations to medical provider).
- R.17. Approve the second amendment to the contract with Tri-County Human Services, Inc. (TCHS) to provide peer support services for the Helping HANDS program. (no fiscal impact)
- R. FACILITIES MANAGEMENT
- R. FLEET MANAGEMENT
- R. PARKS & NATURAL RESOURCES
- R. FIRE RESCUE
- R.18. Requesting the approval of Initial application of Certificate of Public Convenience and Necessity (COPCN) for Med-Trans Corporation DBA AirStar1 (No Fiscal Impact).
- R.19. Requesting the approval of Initial application of Certificate of Public Convenience and Necessity (COPCN) for Rapid Response Medical Transportation LLC, DBA Rapid Response EMS (No Fiscal Impact).
- R. EMERGENCY MANAGEMENT
- R. REAL ESTATE SERVICES
- R.20. Approve Lease Amendment Number 8 to Lease Number 104 between Polk County and the United States of America for office space in the John Hunt Building. (\$51,995.84 annual revenue)
- R.21. Approve Right-of-Way Agreement between the School Board of Polk County and Polk County in conjunction with the County Road 557 Project, Parcels 111 and 113. (No Fiscal Impact)
- R.22. Accept instrument for additional right-of-way along Holly Hill Fruit Road as requested through the Development Review Process. (No fiscal impact)
- R.23. Accept Polk County Utilities Easement from Plaza Street Fund 191, LLC, as requested through the Development Review Process. (No fiscal impact)
- R. ROADS & DRAINAGE
- R.24. SET HEARING to Consider Adopting a Resolution Allowing for the Installation of Traffic Calming Devices (Speed Humps) on Lichtenwalter Road, Near Winter Haven. (Suggested Hearing Date: Tuesday, April 2, 2024, at 9:30 a.m.) (No fiscal impact)

- R.25. Adopt Resolution Setting Truck Restrictions on Evenhouse Road and Experiment Station Road (near Lake Alfred). (\$272.21 one-time expense)
- R. UTILITIES
- R. WASTE & RECYCLING
- R. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY
- R. COURT RELATED
- R. POLK COUNTY PROPERTY APPRAISER
- R. POLK COUNTY SHERIFF
- R. POLK COUNTY SUPERVISOR OF ELECTIONS
- R. POLK COUNTY TAX COLLECTOR
- R. SUPERINTENDENT OF POLK COUNTY SCHOOLS
- R. WORKFORCE DEVELOPMENT BOARD
- R. COUNTY ATTORNEY
- R.26. Set public hearing to consider adoption of an ordinance calling a referendum on November 5, 2024, for proposed amendment to merge the Efficiency Commission with the Charter Review Commission for expense reduction. SUGGESTED HEARING DATE: April 16, 2024 at 9:30 a.m.
- R.27. Release of Lien related to a Workforce Housing Impact Fee Mitigation for Teneka L. Autmon (No fiscal impact).
- R.28. Release of Lien related to a Workforce Housing Impact Fee Mitigation for Soraida Figueroa (No fiscal impact).



## ANNOUNCEMENTS

Below are scheduled events and public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, March 18, 2024 – 1:30 p.m. – Transportation Disadvantaged Local Coordinating Board (TD-LCB) annual public workshop and quarterly meeting will be held in the County Commission Boardroom.
- Tuesday, March 19, 2024 – 7:30 a.m. – Lakeland Chamber Legislative Wrap-Up Breakfast will be held at the First Presbyterian Church, 175 Lake Hollingsworth Drive, Lakeland.
- Wednesday, March 20, 2024 – 9:00 a.m. – Appellate Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Wednesday, March 20, 2024 – 10:00 a.m. – Florida Commission for the Transportation Disadvantaged, SUNTRAX Test Facility Toll Operations, 100 Transformation Way, Auburndale.
- Wednesday, March 20, 2024 – 2:00 p.m. – Polk Regional Water Cooperative (PRWC) Board of Directors meeting will be held at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Thursday, March 21, 2024 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, March 21, 2024 – 9:00 a.m. – Tourism Development Council's Arts, Culture, and Heritage Committee will meet at Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Thursday, March 21, 2024 – 9:00 a.m. – Tourism Development Council's Sports and Special Events Committee will meet at Skate World, 911 North Lake Parker Avenue, Lakeland.
- Thursday, March 21, 2024 – 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Monday, March 25, 2024 – 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in Room 413, Fourth Floor, Polk County Administration Building.
- Tuesday, March 26, 2024 – 12:00 p.m. – Polk County Volunteer Recognition Event will be held at Lake Eva Event Center, 799 Johns Avenue, Haines City.
- Wednesday, March 27, 2024 – 1:00 p.m. – Conservation Land Acquisition Selection Advisory Committee (CLASAC) will meet in the County Commission Boardroom.

- Wednesday, March 27, 2024 – 3:00 p.m. – Central Florida Development Council (CFDC) Board Meeting will be held at Bok Tower Gardens, 1151 Tower Boulevard, Lake Wales.
- Wednesday, March 27, 2024 – 4:00 p.m. – Center Florida Development Council (CFDC) Investor Meeting will be held at Bok Tower Gardens, 1151 Tower Boulevard, Lake Wales.
- Thursday, March 28, 2024 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administrator Building.
- Thursday, March 28, 2024 – 9:30 a.m. – Transportation Planning Organization (TPO) Technical Advisory Committee (TAC) will meet in Room 413, Fourth Floor, County Administration Building.
- Thursday, March 28, 2024 – 1:30 p.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.
- Thursday, March 28, 2024 – 4:30 p.m. – New Exhibit Opening at Polk County History Center, Legacies in Polk Government Leadership, 100 East Main Street, Bartow.
- Friday, March 29, 2024 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.