



# Technical Advisory Committee (TAC) Draft Meeting Minutes

Thursday, July 25, 2024

Polk County Administration Building  
Room 413  
330 West Church Street  
Bartow, FL 33830

<b>Members Present:</b>	<b>Representing:</b>
Chuck Barmby	City of Lakeland
Sean Byers	City of Winter Haven
Ted Adkins	City of Haines City
James Phillips	City of Lakeland
Raymond Perez	City of Davenport
Richard Ranck	CFRPC
Tess Schwartz	City of Lakeland
Carlie Flagler	LAMTD
Bill Skelton	Polk County Roads & Drainage

<b>Others Present:</b>	<b>Representing:</b>
Ryan Kordek	Executive Director
Lorenzo Thomas	Polk TPO Staff
Julia Davis	Polk TPO Staff
Angela Kaufman	Polk TPO Staff
Tyler Williams	City of Winter Haven
Edith Perez	FDOT
Tracy Kiley	Cirtus Connection
William Roll	Kimley-Horn
Kat Chinault	FDOT
Kristi Smith	FDOT

## Introduction

### 1. Call to Order, Roll Call and Confirmation of Quorum

Vice Chair Tess Schwartz called the meeting to order at 9:30 a.m. Roll call taken quorum confirmed by Angela Kaufman, TPO Staff.

## **2. Approval of Draft Meeting Minutes – May 23, 2024**

Motion to approve meeting minutes.

**Motion:** Motioned by Chuck Bamby, seconded by Richard Ranck. Motion carried without dissent.

## **3. Agenda Review**

Ryan Kordek, TPO Executive Director, reviewed the agenda which consisted of the TIP Amendments FY 2024/25 – 2028/29 (TIP), Draft Resilience and Carbon Reduction Plans, Collier to Polk Regional Trail Master Plan Update, State of the Transportation System Report, TPO Bicycle Safety Video, TRAIL-GO Maintenance Grant, and the Safe Streets for All update.

## **Action Items**

### **4. Review/Approve Draft Amendments to FY 2024/25 – 2028/29 Transportation Improvement Program (TIP)**

Angela Kaufman, TPO Staff, presented the Draft Amendments to FY 2024/25 – 2028/29 Transportation Improvement Program (TIP). FDOT requests Polk TPO to approve the Roll-Forward projects from the previous fiscal year TIP to the current fiscal year TIP. The amendments are necessary to ensure authorization of federal funds in the current fiscal year.

**Motion:** Motioned by Chuck Bamby, seconded by Carlie Flagler. Motion carried without dissent.

### **5. Review and Approval of Resilience and Carbon Reduction Plans**

Mr. Kordek introduced the Resilience and Carbon Reduction Plans and William Roll of Kimley-Horn provide a PowerPoint presentation. A summary presentation of the candidate projects in support of the Resilience and Carbon Reduction Plans being developed for the 2050 Long Range Transportation Plan (LRTP) Update. Chuck Bamby requested that a section of US 98 between Lake Parker and South Crystal Lake be included in this project.

**Motion:** Motioned by Chuck Bamby, seconded by Ted Adkins. Motion carried without dissent.

## **Presentations and Status Reports**

### **6. Collier to Polk Regional Trail Master Plan Update**

Katherine Chinault with FDOT provided a PowerPoint presentation of the Collier to Polk Regional Trail Master Plan.

### **7. State of the Transportation System Report**

Mr. Kordek provided an overview of the 2024 State of the Transportation System Report prepared by the TPO.

## **8. TPO Bicycle Safety Video**

Brittany Silva, Polk County Communications, shared a new bicycle safety video prepared by the TPO and Polk County Government Television (PGTV).

## **9. TRAIL-GO Maintenance Grant**

Angela Kaufman, TPO Staff, provided information about the TRAIL-GO Maintenance Grant provided by the Florida Department of Environmental Protection (FDEP). This grant is specifically for the operation and maintenance of the trails on the Florida Greenways and Trails Systems.

## **Communications and Reports**

### **10. Polk County Safe Streets for All Status**

Julia Davis, TPO Staff, provided an update of Polk County Safe Streets for All.

### **11. Board Member Comments and Announcements**

Carlie Flagler announced the Bartow Squeeze will be start operations on August 5<sup>th</sup> between the hours of 11 a.m. and 2 p.m. in Bartow.

Chuck Barmby introduced a new TAC member, James Phillips, Transportation Planner with the City of Lakeland.

Edith Perez introduced Kristi Smith as the new FDOT Community Liaison Supervisor.

### **12. Next meeting date – September 26, 2024**

### **13. With no further business the meeting adjourned at 11:05 a.m.**

Respectfully transcribed by Annette Crews-Downs, TPO Office Manager IV. Section 286.0105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.