



Polk Transportation Planning Organization Technical Advisory Committee (TAC)
Draft Meeting Minutes

Thursday, September 25, 2025

Polk County Administration Building
4th Floor Room 413
330 West Church Street
Bartow, Florida 33830

Members Present:

James Philips
Chuck Barmby
Tess Schwartz, **Chair**
Sean Byers
Julie Womble
Ted Adkins
Bob Wieggers
Jeffrey Ball
Raymond Perez
Marisa Barmby
Don Stephenson
Richard Ranck
Jay Jarvis
Ben Ziskal
Carlie Flagler, **Vice Chair**

Others Present:

Ryan Kordek
Julia Davis
Angela Kaufman
Cindy Mitchell
KC Rivera
William Roll
Adam Rose
Eric Flemming

Representing:

City of Lakeland
City of Lakeland
City of Lakeland
City of Winter Haven
City of Auburndale
City of Haines City
City of Bartow
Town of Lake Hamilton
City of Davenport
CFRPC
Polk County School Board
CFRPC
Polk County Roads & Drainage
Polk County Land Development
Citrus Connection

Representing:

Polk TPO Staff
Polk TPO Staff
Polk TPO Staff
Polk TPO Staff
Polk TPO Staff
Kimley-Horn
FDOT
FDOT

1. Call to Order

Chair Tess Schwartz called the TAC Meeting to order at 9:30 am.

2. Confirmation of Quorum – Roll call was taken, and a quorum was confirmed by KC Rivera, Polk TPO Staff.

3. Approval of Meeting Minutes - September 25, 2025

Motion to approve September 25, 2025, meeting minutes.

Motion: Motioned to approve made by Chuck Barnby, seconded by Carlie Flagler.
Motion carried without dissent.

4. Agenda Review

Julia Davis, TPO staff, gave an overview of the TAC agenda. Action items included the Envision 2050 Long Range Transportation Plan Update, a presentation and status report for the update on Polk County projects, County Line Road Project Development and Environmental (PD&E) Study, I-4 Intermodal Passenger Rail Station Planning and Feasibility Study, and Polk County Vision Zero Action Plan.

Action Items

5. Envision 2050 – Long Range Transportation Plan Update

A. Project Schedule

Ryan Kordek, TPO Executive Director, explained what is in the draft LRTP and the timeline until December 9th when the LRTP is proposed to be adopted by the TPO Board.

B. Review/Approve Draft Cost-Feasible Plan for Envision 2050

William Roll, Kimley-Horn, presented the existing/committed projects along with the cost feasible projects, partially funded, unfunded needs, complete streets, bicycle/pedestrian needs, and multi-use trail needs. He also reviewed updated needs costs and available revenue being considered in the Draft Cost Feasible Plan.

A discussion ensued between the committee, Mr. Roll and Mr. Kordek regarding the Draft Plan.

Motion: Motioned to approve was made by Bob Wieggers, seconded by Carlie Flagler.
Motion carried unanimously.

Presentation and Status Reports

6. Update on Polk County Projects

Jay Jarvis, Polk County, presented an update on three (3) major projects in Polk County consisting of the Fraser Trail Extension, Thompson Nursery Road re-alignment and widening, and the CR 557 Widening project.

7. County Line Road Project Development and Environmental (PD&E) Study

Adam Rose, FDOT, introduced Eric Flemming, Project Manager, and he presented the US 92 / County Line Road from Amberjack Boulevard to Frontage Road South PD&E Study. He discussed three (3) alternatives including an elevated intersection, a Northeast quadrant roadway, and a Northwest quadrant roadway. Mr. Flemming then presented the PD&E study schedule.

Carlie Flagler asked if public transit was involved in the study.

Mr. Rose answered that public transit was not involved.

Ms. Flagler responded there is a route near Amazon that riders take for work and should be taken into consideration.

8. I-4 Intermodal Passenger Rail Planning and Feasibility Study

Julia Davis, Polk TPO, introduced the I-4 Intermodal Request for Proposals (RFP) and the proposed scope for the study which should take about a year. The TPO will be asked to review and approve the RFP at their next meeting. Ms. Davis presented the process of the RFP. Ms. Davis asked if anyone knows anyone who would be an interested vendor and if anyone has questions have them contact the Polk County Procurement Department. Ms. Davis explained Cindy Mitchell is the lead TPO staff member for the High-Speed Rail/I-4 Intermodal RFP. Mr. Kordek inquired if anyone would be interested in serving on the selection committee.

9. Polk County Vision Zero Action Plan

Julia Davis, Polk TPO, presented the timeline of what has been done and what is coming with the Vision Zero Action Plan. Ms. Davis mentioned the first corridor workshop will be held on October 28th at the Garden Center in Winter Haven.

Communications and Reports

10. Committee Member Comments

Carlie Flagler announced that Citrus Connection was awarded a grant to extend services on five (5) routes which include North and South Lakeland, Winter Haven, Lake Alfred, Haines City, and Legoland. She announced the open planner position was filled by Maurice Fair.

11. Adjournment

The meeting adjourned at 11:17 a.m.

The next TAC Meeting is scheduled for December 4, 2025, and will also be held at the FDOT Conference Center, Bartow.

Respectfully transcribed by KC Rivera, TPO Office Manager.

Section 286.105, Florida Statutes, states that if a person decides to appeal any decision made by a board, agency or commission with respect to any matter considered at a meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.