Draft

MASTER CONSULTING AGREEMENT
TPO 20-1009-02
AMENDMENT #2

This Amendment, is hereby entered into by the Polk Transportation Planning Organization situated at 330 W. Church Street, Bartow, Florida 33830, hereinafter referred to as the "TPO," and Kimley-Horn and Associates, Inc., a North Carolina corporation, located at 421 Fayetteville Street, Suite 600, Raleigh, North Carolina 27601 hereinafter referred to as the "Consultant."

WITNESSETH:

WHEREAS, the TPO was created by the State of Florida in accordance with Title 23 United States Code, Section 134 and Chapter 339.175, Florida Statutes; and

WHEREAS, the TPO and the Consultant entered into a Master Consulting Agreement dated May 20, 2021 (the "Agreement") for the purpose of providing certain professional services in connection with transportation planning in Polk County, which is more fully set out in the Agreement; and

WHEREAS, the original term of the Agreement is for a three (3) year period; and

WHEREAS, pursuant to Section 1.2 of the Agreement, the Parties have the option of extending the Agreement for two (2) one (1) year extension terms; and

WHEREAS, the Parties have mutually agreed to extend the Agreement for the second of two (2) available one (1) year extension terms; and

WHEREAS, pursuant to Section 3.1.2. of the Agreement, the Parties have mutually agreed to update the Fee Schedule set forth in Exhibit "B."

NOW, THEREFORE, in consideration of the mutual understandings and covenants set forth herein, the parties hereby agree as follows:

1. The recitals stated above are true and correct and are fully incorporated herein.

2. The term of the Agreement is extended for a one year period commencing on May 20, 2025, and continuing through May 20, 2026. This term extension is the second of the available two (2) one year term extensions that are provided in Section 1 of the Agreement. May 20, 2025, shall be the Amendment 2 Effective Date.

3. Exhibit "B" shall be replaced in its entirety with the revised Exhibit "B" attached hereto and shall be used for all CSAs issued after May 20, 2025. Pursuant to Section 3.1.2. of the Agreement, the revised Fee Schedule does not apply to CSA's/CPO's in effect prior to the Amendment #2 Effective Date.

(THE REMAINDER OF THE PAGE LEFT INTENTIONALLY BLANK)

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the Amendment #2 Effective Date.

ATTEST:

Polk Transportation Planning Organization (TPO)

By: _____
Executive Director, Polk TPO

By: _____
Trish Pfeiffer, TPO Chairperson

Date Signed By TPO _____

Reviewed as to form and legal sufficiency:

_____
County Attorney's Office

Kimley-Horn and Associates, Inc., a North Carolina corporation

By: _____

_____
PRINT NAME

_____
TITLE

Date: _____

ACKNOWLEDGEMENT OF FIRM IF A LIMITED LIABILITY COMPANY

STATE OF _____ County OF _____

The foregoing instruments was acknowledged before me by means of ☐ physical presence or ☐ online notarization this _____(Date) by _____(Name of officer or agent) as _____(title of officer or agent) of the Company on behalf of the Company, pursuant to the powers conferred upon him/her by the Company. He/she personally appeared before me at the time of notarization, and ☐ is personally known to me or ☐ has produced _____ as identification and did certify to have knowledge of the matters stated in the foregoing instrument and certified the same to be true in all respects. Subscribed and sworn to (or affirmed) before me this _____(Date)

_____ (Official Notary Signature and Notary Seal)

_____ (Name of Notary typed, printed or stamped)

Commission Number _____ Commission Expiration Date _____

ACKNOWLEDGEMENT OF FIRM, IF A CORPORATION

STATE OF _____ County OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this _____(Date) by _____ (Name of officer or agent) as _____(title of officer or agent) of the Corporation on behalf of the Corporation, pursuant to the powers conferred upon him/her by the Corporation. He/she personally appeared before me at the time of notarization, and ☐ is personally known to me or ☐ has produced _____ as identification and did certify to have knowledge of the matters stated in the foregoing instrument and certified the same to be true in all respects. Subscribed and sworn to (or affirmed) before me this _____(Date)

_____ (Official Notary Signature and Notary Seal)

_____ (Name of Notary typed, printed or stamped)

Commission Number _____ Commission Expiration Date _____

ACKNOWLEDGEMENT OF FIRM, IF AN INDIVIDUAL

STATE OF _____ County OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this_____(Date) By _____ (Name of acknowledging) who personally appeared before me at the time of notarization, and ☐ is personally known to me or ☐ has produced_____ as identification and did certify to have knowledge of the matters in the foregoing instrument and certified the same to be true in all respects. Subscribed and sworn to (or affirmed) before me this _____(Date)

_____ (Official Notary Signature and Notary Seal)

_____ (Name of Notary typed, printed or stamped)

Commission Number _____ Commission Expiration Date _____

ACKNOWLEDGEMENT OF FIRM, IF A PARTNERSHIP

STATE OF _____ County OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this _____(Date) by _____ (Name of acknowledging partner or agent) on behalf of _____a partnership. He/She personally appeared before me at the time of notarization, and ☐ is personally known to me or ☐ has produced_____ as identification and did certify to have knowledge of the matters in the foregoing instrument and certified the same to be true in all respects. Subscribed and sworn to (or affirmed) before me this _____(Date) _

_____ (Official Notary Signature and Notary Seal)

_____ (Name of Notary typed, printed or stamped)

Commission Number _____ Commission Expiration Date _____

EXHIBIT B

RFP 20-1009 - Polk TPO
General Planning Consulting services for the Polk Transportation Planning Organization
Fee Schedule and List of Key Personnel

Kimley-Horn and Associates, Inc.
A North Carolina Corporation Headquartered in Raleigh, North Carolina
Federal ID #56-0885615

Schedule of Rates: 2025 - 2026

	Direct Hourly Rate		Billing Rate	
Classifications	Low	High	Low	High
Principal	$ 95.94	$ 124.51	$ 336.00	$ 436.00
Chief Planner	$ 75.24	$ 105.25	$ 263.00	$ 368.00
Senior Planner	$ 56.84	$ 78.84	$ 199.00	$ 276.00
Project Planner	$ 43.14	$ 59.88	$ 151.00	$ 210.00
Planner	$ 38.08	$ 45.34	$ 133.00	$ 159.00
Planner Tech	$ 25.00	$ 38.48	$ 88.00	$ 135.00
Program Manager	$ 90.54	$ 106.97	$ 317.00	$ 374.00
Senior Engineer	$ 69.62	$ 90.78	$ 244.00	$ 318.00
Engineer 1	$ 46.46	$ 63.35	$ 163.00	$ 222.00
Engineer 2	$ 55.82	$ 77.02	$ 195.00	$ 270.00
Engineer Intern	$ 39.14	$ 54.89	$ 137.00	$ 192.00
Engineering Technician	$ 39.28	$ 56.13	$ 137.00	$ 196.00
Senior Programmer	$ 84.52	$ 114.50	$ 296.00	$ 401.00
Senior Designer	$ 39.20	$ 75.94	$ 137.00	$ 266.00
Graphic Designer	$ 37.50	$ 54.32	$ 131.00	$ 190.00
Admin/Clerical	$ 25.54	$ 65.44	$ 89.00	$ 229.00
Senior Landscape Architect	$ 60.48	$ 116.25	$ 212.00	$ 407.00
Landscape Architect	$ 43.96	$ 64.62	$ 154.00	$ 226.00
Landscape Designer	$ 39.58	$ 47.22	$ 139.00	$ 165.00

Key Personnel:

Campano, Alex
Capelli, Jill
Coffman, Sydney
Emmons, Erin
Eng, Clarence
Falcon, Macy
Filaroski, Taylor
Fluitt, Allison
Fonseca, Alex
Garau, Michael
Garrett, Harrison
Gartner, Amber
Hansford, Matthew
Harland, Jennifer
Hatton, Christopher
Hill, Rachel
Ispass, Marc
Johnson, Lily
Jones, Marah
Kamm, Brett
Keys, Lauren
Klepper, Bryon
Layne, Shanda
Lorenzo, Laurie
Lubbers, Tia
Luna, Alejandro
Lust, Connor
Mauldin, Courtney
Nadeau, Gary
Naeem, Sana
Nichols, Harrison
Niforatos, Christopher
Nuckols, Ryan
Padgett, Timothy
Robertson, Stewart
Roll, William
Schneider, Jared
Shaw, Terrel
Slautterback, Lindsay
Smith, Krystal
Spahr, Vincent
Stansbery, Stephen
Stone, Heather
Stutzman, Alyssa
Suarez, Ryan
Tate, Clif
Taylor, James
Vaudo, Michael
Viteri, Sabrina
Ware, Kayla
Whitehurst, Jonathan
Wood, James
Woodward, Michael